



**2016-2017
FIRST® LEGO® LEAGUE
WEST TENNESSEE CHAMPIONSHIP**

TOURNAMENT MANUAL

Rev 2.0 - revised 1/17/2017



Welcome to the 2016-2017 FIRST[®] LEGO[®] League West Tennessee Championship Tournament

We are happy that you have chosen our tournament. We look forward to meeting your team, watching your robot overcome the challenges of the robot games, and sharing an exciting day with you; 46 teams have registered for our event.

This manual contains information that will be useful to you as you plan your tournament trip. It is based on the rules and regulations found at <http://www.firstlegoleague.org/challenge>. Tournament specific information is available at <http://www.fll.memphisfirstteams.org/>. Nothing in this manual should conflict with the rules and regulations established by US FIRST. Please review this manual carefully to ensure you are fully prepared. If you have any questions, please feel free to contact the tournament director; contact information is provided in the manual.

The schedule is critical. When you get to the competition, please spend a few minutes and find the judging rooms you will be attending. They are all on the third floor of the University Center in the vicinity of the Ballroom (320 A,B,C). Please be sure to be in your pits 10 minutes before your next scheduled robot round. The exception is if you are in a judging room for core values, project presentation, or robot design. After you finish with your judging session, proceed immediately to the table for your next robot run.

Again, welcome to the West Tennessee Championship Tournament and best wishes for an exciting and successful FIRST LEGO League experience.

Frank A. Niedzwiedz
Tournament Director

Thomas (Tom) Banning
Operational Partner

Daniel Kohn
Operational Partner

Table of Contents

Sponsors.....	1
Tournament Contacts	2
About FIRST® LEGO® League (FLL®)	3
About the LEGO Group	3
About FIRST®	3
Tournament Date and Schedule	4
Location and Directions	4
Winter Weather Situations	5
Parking	5
Hotel Information	5
Tournament Day Check-in	5
Team Size	5
Adult Supervision Requirements	5
Emergency Situations	6
Security of Team Equipment and Personal Items.....	6
Pit Area and Practice Tables	6
Team Banners, Posters and Stickers.....	7
Tournament Schedule of Events.....	7
Robot Performance Rounds.....	7
Team Research Project Presentation.....	8
Technical Interview and Core Values Interview.....	8
Judges and Referees	8
Allowable Parts and Software.....	8
Awards	9
Food	10
Breakfast	10
Lunch.....	10
Internet Access.....	11
Accommodations for Persons with Special Needs	11
Requirement for Release and Consent Forms	11
Fees and Cancellations.....	11

Volunteer Your Field Setup Kit (FSK)..... 12

Safety and Security 12

Appendix 13

 Detailed Driving Directions to the University of Memphis 13

 Zach Curlin – 3-Story Garage (PG2) – University Center (UC)..... 15

2016-2017 FIRST® LEGO® League West Tennessee FLL Championship

Sponsors

The West Tennessee FIRST LEGO League Championship Tournament is jointly organized by The Herff College of Engineering, of the University of Memphis, and the Memphis Branch of the Tennessee Society of Professional Engineers. Both organizations support the development and strengthening of mathematics & science education and have long histories of working with K-12 education programs that utilize hands-on engaged learning activities for students.

The West TN FLL Championship would not be possible without the financial support of The University of Memphis, International Paper, Tennessee Valley Authority, the Institute of Electrical and Electronic Engineers and the Tennessee Society of Professional Engineers.

Lastly, we would like to thank all the volunteers who make this event possible. Please make sure your team thanks the volunteers throughout the day!

Thank You FLL West TN Sponsors!



Thanks to Our Global Sponsors!



Tournament Contacts

Frank A Niedzwiedz Jr, P.E.

Tournament Director

Cell phone: (901) 634-0740

Postal Address:

Department of Engineering Technology
Room 203 Engineering Technology Building
University of Memphis, TN 38152

Thomas (Tom) Banning

FIRST Operational Partner
Herff College of Engineering
University of Memphis

Daniel Kohn

FIRST Operational Partner
Herff College of Engineering
University of Memphis

Preferred communication is by email at memphisfirstteams@gmail.com

About FIRST® LEGO® League (FLL®)

In FIRST® LEGO® League (FLL®), children are immersed in real-world science and technology challenges. Teams design their own solution to a current scientific question or problem and build autonomous LEGO® robots that perform a series of missions. Through their participation, children develop valuable life skills and discover exciting career possibilities while learning that they can make a positive contribution to society.

About the LEGO Group

The LEGO® Group, a privately-held, family-owned company based in Billund, Denmark, is one of the world's leading manufacturer of high quality, creatively educational play materials for children. The company is committed to the development of children's creative and imaginative abilities, and its employees are guided by the motto adopted in the 1930s by founder Ole Kirk Christiansen: "Only the best is good enough." For more information, visit <http://www.LEGO.com>.



About FIRST®

Accomplished inventor Dean Kamen founded FIRST® (For Inspiration and Recognition of Science and Technology) in 1989 to inspire an appreciation of science and technology in young people. Based in Manchester, N.H., FIRST® designs accessible, innovative programs to build self-confidence, knowledge, and life skills while motivating young people to pursue opportunities in science, technology, and engineering. With support from over 200 of the Fortune 500 companies and more than \$16 million in college scholarships, the not-for-profit organization hosts the FIRST® Robotics Competition (FRC®) for students in Grades 9-12; FIRST® Tech Challenge (FTC®) for Grades 7-12; FIRST® LEGO® League (FLL®) for Grades 4-8; and Junior FIRST® LEGO® League (Jr.FLL®) for Grades K-3. Gracious Professionalism® is a way of doing things that encourages high-quality work, emphasizes the value of others, and respects individuals and the community. To learn more about FIRST®, go to <http://www.firstinspires.org/>.

Tournament Date and Schedule

Saturday, January 21, 2017

NOTE: All times shown are Central Time. The opening ceremony time is fixed. All other times are subject to change and depend upon the total number of participating teams. A final schedule will be provided on tournament day to each team coach.

- 8:00 AM Check-in, Team Setup, Practice (Ballroom 320A,B,C)
- 8:20 AM Mandatory Judges Only Meeting (Fountain Room 350 west)
- 8:45 AM Mandatory Coaches Only Meeting (East Ballroom Lounge Room 398G)
- 9:15 AM Opening Ceremony (Ballroom 320A,B,C)
- 9:45 AM Jr. FLL set up (Assigned at registration)
- 9:45 AM Robot Competition Round 1 Begins (Ballroom 320A,B,C)
- 10:15 AM Jr. FLL Judging begins
- 11:00 AM Robot Competition Round 2 Begins
- 12:15 PM Jr. FLL Awards Ceremony (Ballroom 320A,B,C)
- 12:30 PM Lunch Break
- 1:30 PM Robot Competition Round 3 Begins (Ballroom 320A,B,C)
- 2:30 PM Infotainment (Ballroom 320A,B,C)
- 4:00 PM FLL Awards Ceremony (Ballroom 320A,B,C)
- 5:00 PM Tournament Ends

Location and Directions

University Center
University of Memphis
499 University
Memphis, TN 38152

The competition arena, pit area, and practice tables will be located on the Third floor of the University Center in the Ballroom. Research presentation, robot and core values judging rooms will be located in adjacent rooms. Campus map is available at: http://umwa.memphis.edu/campusmap/1516-MKTG-007_Campus_map_print.pdf.

The University Center is at the intersection of gridlines 11 and G. Parking in the Zach Curlin Garage (PG2) next to the UC. We have made arrangements for the parking to be FREE for the event. Detailed driving directions and a detailed map are provided in the Appendix.

Winter Weather Situations

If severe winter weather conditions are forecasted for the scheduled tournament day, listen to local media as well as check fll.memphisfirstteams.org for the University of Memphis closings. The tournament cannot be held if the University is closed due to inclement weather.

Parking

Parking is available in the Zach Curlin Parking Garage located next to the University Center. Parking will be free (see driving directions and map in the Appendix). Buses cannot be accommodated in this garage but can be accommodated in the open air lot directly across from the entryway. The entry Gate arms will be raised at 7:30 am and you can drive in. There is a covered connector to the UC on the second level of the garage.

If you have any questions, please contact the Parking Office at (901) 678-2212 in advance.

Hotel Information

For teams that may be staying overnight, there is a wide range of hotels in Memphis. Information on hotels in Memphis is available at <http://www.memphistravel.com/>.

Tournament Day Check-in

The University Center Ballroom will be open at 8:00 AM on Tournament Day. Coaches should report to the registration table in the Ballroom Lobby and teams should proceed directly to the pit area in the Ballroom. To avoid congestion at the entrance, volunteers will be stationed near the entrance to direct teams to their pit locations. Please find your table number and set up there. DO NOT change numbers or relocate tables. Please check your schedule and find the rooms for your judging sessions.

Team Size

Teams are limited to a maximum of ten (10) members, excluding coaches and mentors. Teams are expected to observe this limit as set by FIRST. Teams will receive one medallion for each team member, up to a maximum of ten.

Adult Supervision Requirements

All teams must be accompanied at all times by at least one adult coach or assistant coach, and the coach must remain at the tournament site throughout the day. Unsupervised teams will not be allowed to compete. All siblings must be supervised at all times by an adult. Please note this is an active college campus and visitors are expected to act accordingly.

Emergency Situations

In the event of an emergency, team members may contact Police Services at the emergency number (901) 678-HELP (4357). For non-emergency calls, the number is (901) 678-3848.

Security of Team Equipment and Personal Items

The sponsors cannot accept liability for lost or damaged items. Please make sure that someone on your team monitors your team equipment and personal items.

Pit Area and Practice Tables

Pit areas will be located in the University Center Ballroom (320A, B, and C), see the Tournament Pit Layout (Available at Registration). Each team will be assigned a pit table during the check-in process. To facilitate locating teams by event volunteers and judges, teams should occupy the pit tables that are assigned and should not relocate themselves. Each table will have a shared electrical outlet. Practice tables, identical to the competition tables, will be available throughout the day. Volunteer "Pit Bosses" will be stationed in the pit area and at the practice tables to provide assistance and manage access. Practice time will be limited to five minutes when other teams are waiting. Only team members, coaches and tournament officials will be allowed in the pit and practice table areas. However, the pit and practice table areas will be arranged such that spectators can observe the activities. No food or drinks are allowed in the pit and practice table areas.

It is intended that teams from the same organization will not compete on the same table at the same time. To facilitate this, teams from the same organization will be physically separated in the pit area. If teams must share equipment, such as a computer, it's important to email this as soon as possible to tournament organizers, but no later than 5 days before the Championship.

Team Banners, Posters and Stickers

Teams are encouraged to bring a tri-fold poster to display at their pit table area and use in their Core Values presentation. This is an excellent way to display team spirit and identify your team for the judges and spectators. Please refer to “Core Values Judging and Poster”. No posters, flyers, or signs should be posted outside of the pit area by any team. To prevent damage, stickers are prohibited.

Tournament Schedule of Events

A final schedule of tournament events will be provided to each team coach during check-in. Times on the schedule are approximate. During the tournament each team will participate in three (3) Robot Performance rounds, make their Research Project Presentation, be interviewed for Robot Design, and Core Values. To accomplish all this, the event is scheduled in the following way:

Robot Performance Rounds

The Robot Performance area is located on the main Ballroom floor. There will be four pairs of tables set back-to-back – a total of eight fields and each pair will be identified with the name of one of our local sponsors. The four pairs of tables will operate in groupings: two pairs of tables will have teams competing and the other two pairs of tables will be reset with teams getting into position.

Team schedules will be available the day of the competition. The Master of Ceremonies will announce teams that need to approach the competition area. A team’s best score out of the three competition rounds will be used for robot performance award determinations. Performance rounds will be conducted in accordance with the rules and standards published on the Official FIRST® LEGO® League web site.

Referees will present the record sheet of the round for acceptance by a team member at the table. Signing the sheet signifies agreement. Any questions or concerns about the scoring should be brought up BEFORE signing.

Team Research Project Presentation

A schedule will be provided to coaches in their coach packet which they will receive at registration the morning of the event. Maps of the judging areas will also be provided with the schedules.

Note: Video presentations are discouraged due to the excessive setup time required. If a team wants to use video presentation materials, such as PowerPoint, they must provide the screen, computer, projector, cart, and extension cord. No additional setup time will be allowed.

Technical Interview and Core Values Interview

A schedule will be provided to coaches in their coach packet which they will receive at registration the morning of the event. Maps of the judging areas will also be provided with the schedules.

Judges and Referees

We have assembled an impressive team of judges and referees for the tournament, including engineers and scientists from Mid-South universities, technical associations, and industry. Many of our judges and referees are returning from previous tournaments and bring valuable experience with them. The judges are looking forward to meeting the teams, hearing team research presentations, and watching robots perform. Each member of each team should be prepared to share their experiences with the judges and discuss the design of their robot.

The referees are looking forward to providing teams with the best possible opportunity to demonstrate their robots during the competition rounds. Please give the judges and referees your complete attention and cooperation.

Also, please keep in mind that the decisions of the referees and judges are final and there are no provisions for protest or appeal.

Allowable Parts and Software

At any time during the tournament, the judges and referees may inspect robots to determine if they comply with the allowable parts and software rules as stated on the Official FLL® website.

Awards

Numerous team awards will be presented at the West Tennessee Championship Tournament.

- Champion's Award
- Robot Awards
 - Mechanical Design Award
 - Programming Award
 - Strategy & Innovation
- Project Awards
 - Research
 - Innovative Solution
 - Presentation
- Robot Performance Award
- Core Values Awards
 - Inspiration
 - Teamwork
 - Gracious Professionalism™

It is the aim of the West Tennessee FLL® Tournament and a requirement of FIRST® to distribute awards as equitably as possible among the teams, with the goal of no team winning more than two awards of the required FLL® core awards at a Championship tournament. A team can only win a second award if one of the awards they win is for Robot Performance.

The Champion's Award winner is the team that will be invited to the next level of competition. The Champion's Award is not just the high robot performance score; it is the team that, in the opinion of the judges, best exemplifies all aspects of FIRST® LEGO® League. The decision of the judges is final!

Food

Breakfast

Dunkin Donuts will be opened from 7:30am to 11:00am for your morning coffee, donuts and/or muffins.

Lunch

Teams are on their own for lunch. The University Center has several dining options:

- 1) Teams can preorder / prepay by going to Tiger Dining at:

<https://tigerdining.catertrax.com/menunavigation.asp?categorygroup=1#:Lunch|c:1>

It is recommended that you order Box entrees from the link above. The box lunches will be available for pickup outside of the Catering Services office (UC 108). Note: drinks are NOT included with the box lunches and need to be purchased separately.

When submitting your order, please put the following information in the "Special Instructions" box,

FLL West TN Championship
your team #
Team Name
Contact/Pickup Person
Cell phone number for contact

Food will be picked up in the food court area by a responsible individual with a helper or two and then distributed to the team members either in the ball room, or in the dining area.

- 2) The teams can go to the food court and purchase meals individually. Please keep in mind that time will be limited and to have your team back in time for the afternoon events.

The following food locations as scheduled to be opened for lunch:

Chick-fil-a
Topio's (Pizza)
Panda Express
Taco Bell
POD Market (Convenience Store w/ Drinks, Sandwiches, Sushi, and Salads)

Internet Access

You will be able to access the internet by selecting *uofm-guest* from the list of available Wi-Fi access points. Once selected and connected, open your browser. You will be taken to a registration page and will have to supply an email address and accept the user agreement. Please note the *uofm-guest* network is open and unencrypted.

Having internet access does not insure that you will be able to access the FLL website(s) during the event.

Accommodations for Persons with Special Needs

An elevator is located in the center of the University Center for easy access to the third floor Ballroom. Please contact the tournament director as soon as possible if anyone attending the tournament with your team requires other special accommodations. Budget constraints do not allow us to pay for interpreters and other special services. However, if you will inform us of your specific needs, we will work with you to engineer solutions to these challenges and provide the best possible experience for all who attend.

Requirement for Release and Consent Forms

Team members need to complete EITHER the online Consent and Release or a paper Consent and Release, but not both. Coaches should bring a roster printed from TIMS, which will say next to each team member's name whether or not the consent and release has been completed electronically. If it has been completed electronically, then they are all set and you don't have to collect any paper work from those team members. If there is a team member who has not completed it electronically, then it will need to be handed in at registration. Teams are encouraged to complete this online so it will streamline the check-in process. All forms are to be turned in at the registration table.

Fees and Cancellations

There is no charge for the West Tennessee FLL Championship. All teams that have been accepted to the tournament are encouraged to attend. Teams that decide to withdraw from participation should notify us via email at memphisfirstteams@gmail.com at least one week prior to the event. This will provide the tournament organizers with an accurate team roster from which to prepare a schedule and program for distribution on tournament day.

Volunteer Your Field Setup Kit (FSK)

To reduce costs, we have only purchased new FSK's for the competition tables. Please bring your FSK to the Ballroom to be used for the practice tables and the judging fields. Fields will be checked in at the Ballrooms and should have all the missions. A list of the teams loaning their FSK's will be provided to the judges for consideration of the Core Value awards. All teams that bring their FSK's will be placed on the list whether or not their field is selected for use. Those fields not selected can be returned to vehicles. Teams whose FSK is selected will set up their field as directed. They can be picked up when the activity is concluded.

Safety and Security

Child safety is paramount to all of us involved with young people. Due to the age of the participants in the FLL program, you, the parents and guardians are essential to their safety. Please educate your child about how to recognize situations that may put them at risk, as well as what things they can do to protect themselves such as always having a companion.

First (FLL) is committed to your child's protection by implementing a Youth Protection Program. This program is intended to screen all volunteers (team and event) through a background check as well as training.

DUE TO LIABILITY RESTRICTIONS, THE FOLLOWING ARE PROHIBITED AT THE EVENT:

- **SKATE SHOES**
- **HOVERBOARDS**
- **ANIMALS (other than service animals)**

Appendix

Detailed Driving Directions to the University of Memphis

From the East on I-40

Follow the Sam Cooper Blvd. signs (it will split off of I-40 to the left)
Take the Highland St. exit and go left/south onto Highland Street
After four lights, turn left/east on Central Avenue
After four lights turn right/south on Zach Curlin Street
Continue south looking for the 3-story garage and turn right into the garage
The elevated walkway into the University Center (UC) is on the 2nd floor of the garage

From the West on I-40

Take the Riverside Dr. exit and go right/south onto Riverside Dr.
Turn left/east on Union Ave. (Union will change names to Walnut Grove Avenue)
Turn right/south on Highland Street
Turn left/east on Central Avenue
After four lights turn right/south on Zach Curlin Street
Continue south looking for the 3-story garage and turn right into the garage
The elevated walkway into the UC is on the 2nd floor of the garage

From the North on I-55

Follow I-40 signs
Go east on I-40
Take the Riverside Dr. exit and go right/south onto Riverside Dr.
Turn left/east on Union Avenue (Union will change names to Walnut Grove Avenue)
Turn right/south on Highland Street
Turn left/east on Central Avenue
After four lights turn right/south on Zach Curlin Street
Continue south looking for the 3-story garage and turn right into the garage
The elevated walkway into the UC is on the 2nd floor of the garage

From the South on I-55

Take the I-240 exit to Nashville (keep right)
Take the Getwell Road North exit (exit 20B)
Follow Getwell north until it ends at Park Ave.
Turn right/east onto Park Avenue
Drive one block and turn left/north onto Goodlett St.
Cross the railroad tracks to Central Avenue
Turn left/west on Central Avenue
Turn left/south on Zach Curlin Street
Continue south looking for the 3-story garage and turn right into the garage
The elevated walkway into the UC is on the 2nd floor of the garage

From the airport (rental car dealerships)

Turn right onto Democrat Rd.
Take the Plough Blvd./Airways North exit
Take the I-240 exit to Nashville (keep right)
Take the Getwell North exit (exit 20B)
Follow Getwell north until it ends at Park Ave.
Turn right/east onto Park Ave.
Drive one block and turn left/north onto Goodlett St.
Cross the railroad tracks to Central Avenue
Turn left/west on Central Avenue
Turn left/south on Zach Curlin Street
Continue south looking for the 3-story garage and turn right into the garage
The elevated walkway into the UC is on the 2nd floor of the garage

From the North on Hwy. 51

Just south of Millington, turn left/east onto Paul Barret Pkwy. (also TN 385)
Turn right/west onto I-40
Follow the Sam Cooper Blvd. signs (it will split off of I-40 to the left)
Take the Highland St. exit and go left/south onto Highland Street
After four lights, turn left/east on Central Avenue
After four lights turn right/south on Zach Curlin Street
Continue south looking for the 3-story garage and turn right into the garage
The elevated walkway into the UC is on the 2nd floor of the garage

From the South on Hwy. 78

Take the Perkins Road. exit and go right/north onto Perkins Road
Turn left/west on Park Avenue
Turn right/north on Goodlett Street
Turn left/west on Central Avenue
Turn left/south on Zach Curlin Street
Continue south looking for the 3-story garage and turn right into the garage
The elevated walkway into the UC is on the 2nd floor of the garage

Zach Curlin – 3-Story Garage (PG2) – University Center (UC)

